



Kick-Off Meeting Agenda and Logistics

Date

Thursday, **03 May 2018**, starting at 12:00 am (CET)

Friday, **04 May 2018**, ending at 14:00 am (CET)

Venue

Arktis Radiation Detectors Ltd

Räffelstrasse 11

8045 Zürich

Switzerland



*The Arktis office is at the end of the corridor
from the main entrance of "Gallus Hof" building.*

Contact

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Agenda

Day 1, Thursday, 03 May 2018

12:00 – 12:30	Get together and welcome snack
12:30 – 12:40	1. Brief welcome addresses
	<ul style="list-style-type: none"> • Welcome from the Project Coordinator – U. Gendotti (5') • Welcome from the Project Officer DG REA – J. Paskajova (5')
12:40 – 12:50	2. Round table and introduction of participants
12:50 – 13:50	3. Administrative aspects
	<ul style="list-style-type: none"> • Important aspects for successful project implementation - J. Paskajova (30') • Brief overview of contracts (GA & CA) and updates of Part A and Part B compared to proposal version - M. Löscher (15') • Questions and answers (15')
13:50 – 14:40	4. TERRIFFIC partner profiles and their main contributions
	<ul style="list-style-type: none"> • Arktis Radiation Detectors - U. Gendotti (5') • Commissariat à l'énergie atomique et aux énergies altern. – F. Carrel (5') • TL&A – L. Walle (5') • Luxembourg Institute of Science And Technology – R. McCall (5') • Ecole Centrale de Lyon – L. Soulhac (5') • ARTTIC – M. Löscher (5') • Bruhn Newtech – E. Bakke (5') • ISEM-Institut – M. Kolenčík (5') • Aeraccess – S. Callachand (5') • Nexter Robotics – B. Steux (5')
14:40 – 15:00	Coffee break
15:00 – 18:00	5. Overview of and discussion on Work Packages
	<ul style="list-style-type: none"> • Work package structure and project flow – U. Gendotti (30') • WP1: First responders needs and functional analysis – L. Walle (30') • WP2: Innovative detection technologies for RN threat – F. Carrel (30') • WP3: Plume software development – L. Soulhac (30') • WP4: Adaptation of ground and aerial robotics – B. Steux (30') • WP5: Information management & integration - E. Bakke (30')
18:00 – 19:30	Break / End of day 1
19:30 – 21:30	Dinner at Zeughauskeller Restaurant (Bahnhofstrasse 28A Beim Paradeplatz- 8001 Zürich)

Day 2, Friday 04 May 2016

09:00 – 09:30	Get together and coffee
09:30 – 10:40	6. Overview of and discussion on Work Packages (cont') <ul style="list-style-type: none"> • WP6: Assessment, field trials and training – L. Walle (30') • WP7: Communication, dissemination and exploitation – R. Munro (20') • WP8 & NEW WP9: Coordination and project management & Ethics requirements – M. Wooley and M. Löscher (20')
10:40 – 11:40	7. Organisational aspects & project advisory bodies <ul style="list-style-type: none"> • Presentation of tools for communication and exchange of information (E-Mails, WebEx/GoTo/Join.Me, CMT, Sharepoint) – M-A. Fauvel (30') • Frequency, standard agenda and time slots for regular conference calls of the TERRIFFIC Executive Board – all (10') • Members & management of project advisory bodies – all (20') <ul style="list-style-type: none"> ○ TAB – TERRIFFIC Advisory Board ○ PGB – Practitioner Governance Body ○ EAB – Ethics Advisory Board ○ SAB – Security Advisory Board
11:40 – 12:30	8. Planning and AOB <ul style="list-style-type: none"> • Next steps and actions for WP1-3 – L. Walle, F. Carrel, L. Soulhac (30') • Any other business – all (10') • Wrap-up and closure – U. Gendotti (10')
12:30 – 14:00	Optional joint lunch at Binz38 (Binzstrasse 38, 8045 Zürich, close to ARKTIS office) and end of day 2

Invited Participants

Each partner organisation should be represented by one participant. Maximum two persons should attend per organisation.

#	Surname	Name	Affiliation	Country
1.	Gendotti	Ulisse	ARKTIS	Switzerland
2.	Woolley	Mark	ARKTIS	Switzerland
3.	Carrel	Frédéric	CEA	France
4.	Schoepff	Vincent	CEA	France
5.	Walle	Laurent	TL&A	France
6.	Verneuil	Laurent	TL&A	France
7.	McCall	Rod	LIST	Luxembourg
8.	Griffin	Mike	LIST	Luxembourg
9.	Nguyen	Chi Vuong	ECL	France
10.	Soulhac	Lionel	ECL	France
11.	Löscher	Michael	ARTTIC	France
12.	Fauvel	Marie-Alix	ARTTIC	France
13.	Munro	Rob	ARTTIC	France
14.	Bakke	Erik	Bruhn NewTech	Denmark
15.	Kostolný	Martin	ISEMI	Slovakia
16.	Kolenčík	Marian	ISEMI	Slovakia
17.	Callachand	Shehzaad	AERACCESS	France
18.	Steux	Bruno	NEXTER Robotics	France
19.	Paskajova	Jana	REA	Brussels

Registration

Please register your participation to the meeting at [TERRIFFIC KOM registration page](#).

Directions to the venue

From Zürich Airport:

You may have to decide if you wish to get to the meeting place by taxi or public transportation.

By Taxi

Public transport is usually faster than taxi (Euro 50-85) during rush hour. Please ask if they accept credit cards before getting in.

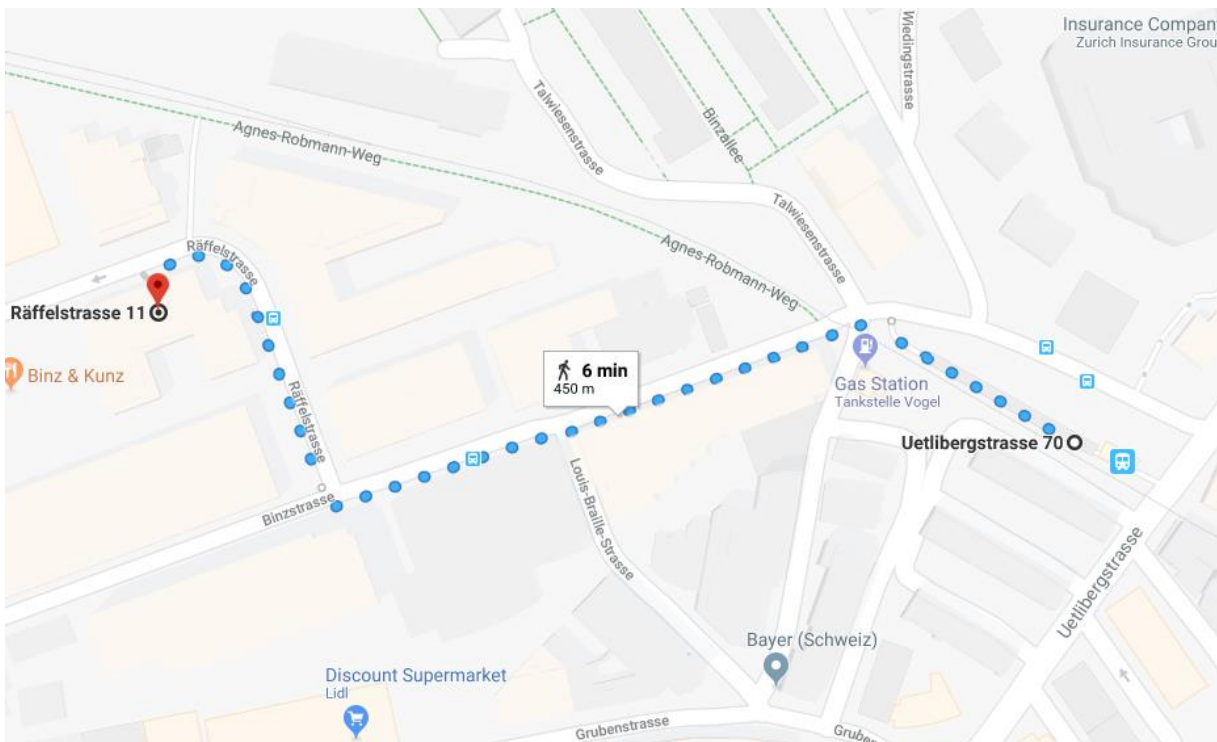
By Train

Take any train from the airport in direction of **Zurich Main Station** also named "**Zurich HB**", runs every 5-10min, takes about 10-15 minutes). ([Click here to see the station map](#)). Get off the train at the main station (**Zürich HB**) and look for **platform 22**. At platform 22 take the **urban train S10** for **2 stops** (5min) and get off at "**Binz**" station. From **Binz**, it is a 3 minutes walk as indicated below:

- ↑ 1. Head northwest toward Binzstrasse

- ↶ 2. Turn left onto Binzstrasse

- ↷ 3. Turn right onto Räfelstrasse



Total ticket fare from the **airport** to **Binz**: around 7.50 CHF/ 6 Euros;
 Ticket fare from **Zürich HB** to **Binz**: around 5 CHF/ 4 Euros

Hotel Recommendations

- **[Apartments Swiss Star SIHLFELD](#)**

Dubsstrasse 30, Zürich
Phone: +41 43 255 57 57
Email: info@swiss-star.com
15 minutes walk from ARKTIS office
Room price around 90€

- **[Apartments Swiss Star Zelgstrasse](#)**

Zelgstrasse 19, 8003 Zürich
Phone: +41 43 255 57 57
Email: info@swiss-star.com
15 minutes walk from ARKTIS office
Room price around 90€

- **[Hotel St-Georges](#)**

Weberstrasse 11, 8004 Zürich
Phone: +41 44 241 11 44
Email: info@hotel-st-georges.ch
20 minutes walk from ARKTIS office
Room price around 90€